

**TOWN OF JAMESVILLE**  
**SPECIAL MEETING 02/17/2025**  
**MINUTES**

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The following is an account of the minutes taken at the Special Board Meeting held between 6:00 p.m. & 8:17 p.m. on 02/17/2025 at the Jamesville Town Hall, 1211 Water Street, Jamesville, NC 27846.

**Attendees**

- Craig Tucker - Mayor
- Rachel Craddock - Commissioner
- Mary Allen – Commissioner
- Preston Craddock - Commissioner
- Kimberly Cockrell – Commissioner

**Absent:**

- Willis Williams - Commissioner

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

**I. Call to Order**

Mayor Craig Tucker called the special meeting to order at 6:00 p.m. and offered the prayer.

**II. Adopt Agenda**

Commissioner Preston Craddock moved to adopt the agenda as presented. Commissioner Kimberly Cockrell seconded. The motion unanimously passed. 4 Ayes – 0 Nays.

**III. Public Comment – None**

**IV. Closed Session – Pursuant to G.S. 143-318.11(a)(6) Personnel**

Commissioner Preston Craddock moved to go into closed session, with the second given by Commissioner Mary Allen. Vote was unanimous. 4 Ayes – 0 Nays. Time was 6:02 p.m.

Commissioner Preston Craddock moved to go out of closed session, with a second given by Commissioner Mary Allen. Vote was unanimous. 4 Ayes – 0 Nays. Time was 8:14 p.m.

The town board interviewed Shirley Leggett, Dorothy Edmondson and Crystal Hardison for the vacant position of Assistant Town Clerk. Commissioner Preston Craddock made a motion to hire Crystal Hardison as a part time employee, working 20 hours per week with a starting salary of \$15.00/hour. Commissioner Rachel Craddock seconded. Vote was unanimous. 4 Ayes – 0 Nays.

**VII. Adjourn**

Commissioner Mary Allen moved to adjourn at 8:17 p.m., with a second by Commissioner Rachel Craddock. The motion unanimously passed. 4 Ayes – 0 Nays.

Respectfully submitted by:  
Kimberly Cockrell,  
Town Clerk/Finance Officer