

TOWN OF JAMESVILLE

MONTHLY BOARD MEETING 8/12/2019 MINUTES

The following is an account of the minutes taken at the Regular Monthly Board Meeting held between 7:00 pm & 8:38pm on 8/12/19 at the Town Hall Conference Room -1211 Water Street, Jamesville, North Carolina.

Attendees

- Mary Allen - Commissioner
- Rachel Craddock - Commissioner
- Carolyn Martin - Commissioner
- Larris Tolson - Commissioner

Absentees

- Willis Williams - Mayor Protem

Minutes Recorder – Kimberly Cockrell

- I. Town Clerk Kimberly Cockrell asked the board if they would appoint an attending Board Member to head the meeting due to Mayor Protem Willis Williams being absent. Commissioner Mary Allen moved to appoint Commissioner Larris Tolson to chair the meeting. Commissioner Carolyn Martin seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
Commissioner Larris Tolson brought the meeting to order and opened with a prayer.
- II. **Adoption of Agenda**
 - Commissioner Larris Tolson requested to add under VII. New Business J. Disaster Recovery Forum August 28, 2019. Commissioner Carolyn Martin moved to approve the agenda with the addition. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- III. **Review & Approval of Minutes**
 - Commissioner Rachel Craddock moved to approve the minutes of the Regular Board Meeting held on July 8, 2019 as presented. Commissioner Mary Allen seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- IV. **Public Comment**
 - Town resident Aurea Barnes spoke to the board regarding a leak that she had at her residence in town. She stated that the pipe had been replaced going to her house. Commissioner Mary Allen moved to approve an adjustment to be made on her account. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
 - Town resident Vivian Leggett brought concerns to the town board regarding how the town looks. She stated that Jamesville is the nastiest town that she has ever seen. She mentioned that she had put some limbs out for the town to pick up that sat there for two weeks before they were picked up. She complained about the high grass across the street from her house.
 - Lynn Wells addressed the board with concerns and complaints regarding the Jamesville Cemetery. She stated that when Mr. Martin was with the town she had no problems with the cemetery. Since he retired she has called the office every summer and complained. She continued that they had to weed eat around the headstones and when the town did

mow, they blowed grass all over the headstones. She complained of saddles being taken off of her grave.

- Brenda Snell stated that it is a site the way the cemetery is kept. She referenced that her headstone has been vandalized twice. She asked the board why the town employees can't mow the cemetery one day in a weeks time.
- Ann Chesson expressed her concerns of how disappointed that she is with the way the cemetery is being kept.
- Velvet Styons stated that she doesn't understand why the front of the cemetery looks nice but when you go to the back the grass is high and unkept. She asked for the town board to do something about the upkeep of the cemetery.
- Town Resident Kim Biggs resides at 2251 Main Street. She had concerns and questions regarding her water bill. She asked the board if someone would review her account and an adjustment be made for the late penalties that she has accrued. Commissioner Carolyn Martin stated that her billings concerns were in depth and asked if someone could meet with her and go over her account in detail. Commissioner Larris Tolson stated that Commissioner Carolyn Martin and Town Clerk Kim Cockrell will sit down and go over the account with her.
- Town Resident Marian Davis stated that Weeping Mary Baptist church had a leak that has been fixed. She asked the board if they would consider giving the church an adjustment on their account for the leak. Commissioner Mary Allen moved to approve an adjustment to be made on the church's account. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

V. Reports

A. Mayor

B. Liaison

C. Water/Wastewater report - Samuel Lilley

1. Mr. Lilley stated that the town had a state inspection on the collection system. He will explain the results of the inspection later in the meeting.

D. Public Works report - Charles Winstead

1. No report

E. Administrative Report - Kimberly Cockrell

1. Financial reports were given for July 2019.
2. The board was presented with information regarding the purchase of a 2006 F150 Truck from Onslow County. The truck was included in the budget for the fiscal year. The total cost was \$2,500 for the truck, \$75 for tags and the insurance will be less than \$480 for the year. Commissioner Carolyn Martin moved to approve the purchase of the truck. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

F. Mid East - Kimberly Cockrell

1. No report

G. Planning Board

VI. Old Business

- A. The board took discussion of the water disconnect list that was presented to them. Commissioner Rachel Craddock moved to disconnect utility services on the proposed delinquent water/sewer list. Commissioner Mary Allen seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

- B. Town Clerk Kim Cockrell stated that the Mid East Commission has a program called Work Experience Program that allows individuals from the ages of 16-24 to gain work experience given they meet certain requirements. The program would allow a person to work for the town up to 320 hours. The individual would be paid under a federal grant program. The town would not be obligated to pay anything for the work. The board reviewed an agreement with the Mid East Commission. Commissioner Rachel Craddock moved to approve the agreement and to move forward with the program. Commissioner Carolyn Martin seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

VII. **New Business**

- A. Commissioner Larris Tolson stated that Town Resident Dennis Anton submitted a letter to the board with interest in being the town's mayor. Commissioner Rachel Craddock mentioned that Mayor Protem Willis Williams would like to be back in the commissioners seat. That would also free him up to do other things for the town. Commissioner Craddock stated that she is in agreement for Mr. Anton being mayor, as she felt he would do a great job for the town. Commissioner Carolyn Martin stated that she has had an opportunity to work with Mr. Anton as well and feels that he would be a good fit as a mayor. Commissioner Mary Allen stated that he had been a commissioner for many years and understands how things work. Commissioner Rachel Craddock made a motion to appoint Dennis Anton as Jamesville Mayor for the duration of the office term (until November 2021). Commissioner Mary Allen seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
Town Clerk Kimberly Cockrell swore Dennis Anton in as Jamesville Mayor effectively immediately.
Mayor Anton took the mayor's seat. Mayor Anton Thanked the board and the residents for the opportunity of being Mayor. He commended Mayor Protem Willis Williams for the job that he has done as standing in for mayor.
- B. Mr. Samuel Lilley went over the collection inspection report with the town board. He stated that he will be reviewing the report with the State Inspector Sarah Toppin regarding some items mentioned in the report. There will be no penalties for the town. Commissioner Rachel Craddock moved to accept the inspection report as presented. Commissioner Larris Tolson seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- C. The board was presented with an Engineering report from Municipal Engineering for the new water plant. This report has been submitted to the state by the engineering company. The report is available for viewing in the office. Commissioner Larris Tolson moved to accept the Engineering report. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- D. The town board was presented with a letter from the Mid East Commission asking for the board to appoint individuals to serve as representatives on the Technical Advisory Committee and Technical Coordinating Committee. The Board took discussion. Commissioner Larris Tolson volunteered to serve on the committees for Jamesville. Commissioner Carolyn Martin moved to appoint Larris Tolson for Jamesville's TAC and TCC representative. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- E. The town board took discussion of a Basic Financial Workshop to be held on August 13, 2019 from 8am-4:30pm. The Mayor and Town Clerk will be attending the meeting.
- F. The town board has been invited to attend The Elizabeth City State University Chancellor's Installation Ball to be held on Friday September 6th. Mayor Protem Willis Williams previously stated that he would like to attend. Mayor Anton showed interest in attending also. Commissioner Larris Tolson shared that the University has a lot of money that is used to help out municipalities. He continued that it would be to the best interest of Jamesville to have a representative to attend. Commissioner Larris Tolson moved to approve for Mayor Protem Williams, Delsie Williams and Mayor Anton to attend for

Jamesville. Commissioner Carolyn Martin seconded. Motion unanimously passed.
4 Ayes - 0 Nays.

- G. Mayor Anton talked to the board regarding the Herring Festival for next year. Commissioner Larris Tolson stated that the town board needs to appoint a Herring Festival committee to begin working ASAP. Commissioner Tolson continued asking Commissioner Martin if her brother Jim Williams would be interested in chairing the committee. She stated that she would have to speak with him and bring his answer back to the board. Commissioner Larris Tolson moved to asked Jim Williams to chair the Herring Festival Committee for Jamesville. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- H. Mayor Anton stated that the board heard several complaints earlier regarding the cemetery. Mr. Charles Winstead stated that he is over the Jamesville Cemetery. He stated that the cemetery gets mowed once a week and takes two employees two days to complete. He continued that the town board could hire a contractor to aide in maintaining the cemetery. The board took discussion. Commissioner Mary Allen stated that she has never heard of any complaints since she has been on the board. Commissioner Rachel Craddock asked Mr. Winstead if a new zero turn mower would benefit them in getting grass mowed in town? Mr. Winstead stated that an extra mower would make a difference. He continued that he would get quotes and bring back to the board at next month's board meeting. Commissioner Larris Tolson moved to approve \$5,000 for the purchase of a new Zero turn mower. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- I. Commissioner Rachel Craddock stated that there are several properties in town that have high grass. She continued that the town has sent letters and spoke with the town attorney about what can be done. The town's hands are tied unless the board would like to spend money to maintain the properties and take the owners to court for the costs involved.
- J. The town board was presented an invitation to the Disaster Recovery and Economic Resilience Funding Forum at ECU on August 28th from 1pm-4pm. Mayor Protem Willis Williams, Commissioner Rachel Craddock and Town Clerk Kim Cockrell stated that they would like to attend.

VI. Board Comments

None

X. Adjourn

Commissioner Larris Tolson moved to adjourn at 8:38pm. Motion unanimously passed.

Respectfully submitted by:
Kimberly Cockrell – Town Clerk