

**TOWN OF JAMESVILLE**  
**SPECIAL BOARD MEETING 8/20/2018**  
**MINUTES**

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The following is an account of the minutes taken at a Special Monthly Board Meeting held between 3:00 pm & 3:39pm on 8/20/18 at the Town Hall Conference Room -1211 Water Street, Jamesville, North Carolina.

**Attendees**

- Willis Williams- Mayor Protem
- Rachel Craddock - Commissioner
- Carolyn Martin - Commissioner
- Larris Tolson - Commissioner
- Mary Allen - Commissioner

Minutes Recorder – Kimberly Sutton

**I.** Mayor Protem Willis Williams called the meeting to order. Commissioner Larris Tolson opened with a prayer.

**II. Adoption of Agenda**

- Mayor Protem Williams requested to add under IV. Old Business C. Monument and under V. New Business B. Backhoe/Commercial Lawnmower; C. Water Tower. Commissioner Larris Tolson moved to adopt the agenda with the requested additions. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes – 0 Nays

**III. Public Comment**

- None

**IV. Old Business**

- A. The board took discussion of who will be designated to sign checks and post payments for the town. Commissioner Larris Tolson moved to allow the following individuals be authorized to sign checks for the town - Willis Williams, Carolyn Martin, Rachel Craddock, Mary Allen and Kimberly Sutton and to designate Mary Allen to post payments in the ledger. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- B. Commissioner Larris Tolson moved to adopt the BB&T Resolution and Agreement for Deposit Account with Willis Williams, Carolyn Martin, Rachel Craddock, Mary Allen and Kimberly Sutton listed on the account. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- C. Commissioner Carolyn Martin spoke to the board asking if could Joyce Manning Moore speak to the board regarding the memorial. She continued that Mrs. Moore did a lot of the leg work and would like for her to have permission to speak when she was presenting the information. Commissioner Larris Tolson moved to invite Mrs. Moore to the board meetings and given the permission to speak during the memorial discussion. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

**V.. New Business.**

- A.** An agreement for Municipal Engineering to write the grant application for a new water plant was presented to the board for their approval. The board took discussion. Commissioner Larris Tolson moved to approve the agreement. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- B.** Mayor Protem Williams spoke to the board about the town's backhoe and lawn mower. He continued that the backhoe is not safe and feels that the town needs to purchase a new backhoe for the employees to use. He also feels that the town needs to look at purchasing a commercial mower. Commissioner moved for the town to receive quotes for a new backhoe and commercial mower. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- C.** Mayor Protem Williams spoke to the board regarding the town's water tank. He stated that the town has had a conference call with Suez (tank maintenance contractor) and there would be no cost to the town to go back with the same logo and color. Commissioner Rachel Craddock moved to inquiry that the tank be painted a medium blue with "Jamesville" and the towns logo. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

**VI. Board Comments**

**VII. Adjourn**

Commissioner Mary Allen moved to adjourn at 3:39pm. Motion unanimously passed.

Respectfully submitted by: Kimberly Sutton – Town Clerk