

TOWN OF JAMESVILLE

MONTHLY BOARD MEETING 9/10/2018 MINUTES

The following is an account of the minutes taken at the Regular Monthly Board Meeting held between 7:00 pm & 8:59pm on 9/10/2018 at the Town Hall Conference Room -1211 Water Street, Jamesville, North Carolina.

Attendees

- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Mary Allen - Commissioner
- Larris Tolson - Commissioner
- Carolyn Martin - Commissioner

Minutes Recorder – Kimberly Sutton

- I. Mayor Protem Willis Williams called the meeting to order. Commissioner Larris Tolson opened with a prayer.
- II. **Adoption of Agenda**
 - Commissioner Larris Tolson requested to add under VI. Old Business E. Backhoe. Mayor Protem Willis Williams requested to add under VI. Old Business F. Well head protection plan. Commissioner Larris Tolson moved to approve the Agenda with the additions. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- III. **Review & Approval of Minutes**
 - Commissioner Larris Tolson moved to approve the minutes for the Regular Board Meeting Minutes held on August 13, 2018 as written. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
 - The minutes for the August 20, 2018 Special Meeting will be presented to the board for approval at the October 2018 Board meeting.
- IV. **Public Comment**
 - Resident Betty Gray came before the board asking for an adjustment on her water/sewer bill due to several water leaks that she had. Commissioner Mary Allen moved to approve an adjustment for her account. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
 - Resident Paul Gasperson came before the board asking for an adjustment on his water/sewer bill due to a water leak at his hot water heater. Commissioner Mary Allen moved to approve an adjustment on his account. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
 - Hamilton residents Judith Stewart and Patricia Mooring talked to the board regarding an upcoming 2018 Martin County Walk to De-feet Dementia scheduled to be held on October 13, 2018 at 9:00am located at the Morris Lynch Community Center in Hamilton. They stated that there is a donation form included in the information given if the town would like to make a donation to the cause. The donation would need to be submitted in by September 14, 2018 for the donors names to be included on the T-shirts. They extended an invitation to anyone that would like to attend and be a part of the walk.

They left posters for the town hall and a coin jar for anyone that would like to donate change.

- Bill Lucas with Greenville Monument and Granite stated that he was in attendance to answer any questions that the board may have on monuments that will be discussed later in the meeting.
- Charles Lins stated that he has opened up the DAV (Disabled American Veterans) in Jamesville. He continued stating that Jamesville does not have a Veterans monument in town. He mentioned that he is the Junior Vice Commander for the DAV Chapter 48 in Washington and has committed himself to helping raise funds for the monument.
- Willie Brown site manager for Waste Industries came before the board to introduce himself and asked the board if they had any questions or concerns. Commissioner Rachel Craddock asked for a reason why her trash had been missed over the last month. Mr. Brown stated that they are under a reroute with new employees. He promised that once the employees became familiar with the new route those instances would drastically reduce. He gave out his business cards to all the board members and encouraged them to call him if there are any concerns.

V. Reports

A. Mayor

1. No report

B. Liaison

1. Commissioner Carolyn Martin was asked to find out the status on the chipper. She spoke with the employees and they were not using the chipper and didn't need it. It was not essential to getting their job done. Mayor Protem Williams stated they would add equipment review as an agenda item at a later meeting. Commissioner Martin continued that Charles Winstead couldn't be in attendance and didn't have anything to report.

C. Water/Wastewater report - Samuel Lilley

1. Mr. Lilley reported that the town has changed several water meters in town. They are in prep for the Hurricane that is coming in later this week.

D. Public Works report - Charles Winstead

1. No report

E. Administrative Report - Kimberly Sutton

1. Financial reports were given for August 2018.
2. No budget amendments.

F. Mid East

1. Commissioner Mary Allen has been out due to sickness. She is planning on attending the meeting in September. She didn't have anything further.

G. Planning Board

VI. Old Business

- A. The board took discussion of the water disconnect list that was presented to them. Commissioner Rachel Craddock moved to disconnect utility services on the proposed delinquent water/sewer list. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

- B. The board requested at last month's board meeting that the town receive another quote for the propane contract. Stokes and Congleton submitted a quote for \$1.79/gallon and Swain Propane quoted a price of \$2.20/gallon. Commissioner Mary Allen moved to approve the quote from Stokes and Congleton at \$1.79/gallon. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- C. Commissioner Carolyn Martin stated that she had met with Jackie Gilliam, Ray Bowen, Joyce Moore and Commissioner Rachel Craddock to begin working on a Memorial for Robert Staton Jr.. She began with saying there were two options discussed. Being one, the town would donate a plot for Mr. Staton should his remains ever be found or option Two, the town could designate a space where a monument could be placed. Commissioner Larris Tolson moved to designate a space at the Jamesville Cemetery that a monument could be placed in memory of Robert Staton. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays. Commissioner Martin continued stating that she called the Veterans applicant assistance program and they assured her that the family of Robert Staton could get a monument for him. She has worked on two projects - One is for Mr. Staton and one for a group memorial for all veterans. She began with the memorial for Mr. Staton. She presented four different exhibits to the board for their review. The board took discussion and agreed that they would like to see Exhibit A which was a single upright Monument with a black insert including a picture of Mr. Staton. Commissioner Martin stated that the family would like to see a memorial that included his picture. The board took discussion. Commissioner Larris Tolson moved to approve purchasing the recessed black stone including a picture for Mr. Robert Staton Jr. in the amount of \$1,500.00. The quote was submitted by Bill Lucas. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays. The board then took discussion of having a fundraiser for the memorial. Commissioner Larris Tolson moved to do a fundraiser to re-coop the funds for the memorial. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays. Commissioner Martin stated that she had met with a representative from Domtar and they would be willing to help with a memorial for all veterans but couldn't help with any single ones. The board was presented with several quotes for a group monument. The quotes ranged from \$3,000-\$4,000. She also presented an idea of bricking around the flag pole and families could purchase bricks in memory of their loved ones. The board took discussion and are interested in seeing what Domtar can help with. Commissioner Martin will meet with the Domtar representative and bring back what they are willing to help with.
- D. Commissioner Martin has met with Domtar's representative discussing beautification ideas for the town. They are willing to purchase trees to be planted at the Jamesville Cemetery. The board discussed different ideas and the idea of using crape myrtle trees was accepted by all board members. The board members expressed that the trees would need to be trimmed every year. Commissioner Rachel Craddock and Commissioner Martin worked on getting information for the board. Commissioner Craddock will determine how many trees we will need. Commissioner Martin will meet with Domtar's representative and bring back information to the board. Domtar also offered help with a cleanup project but the town board had no ideas for cleanup at the present time.
- E. Commissioner Larris Tolson presented information regarding the purchase of a new backhoe for the town. He suggested that the town join an organization called Sourcewell that can provide a discount for the town being a member. Mitchell Tractor company recommended that the town consider a Kubota L47 Tractor/Backhoe. It retails between \$45-\$50K but the town could receive a consider discount by being a member of Sourcewell. Commissioner Tolson stated that he would have more information at next month's meeting.

- F. NC Rural Water Association has created a Well head protection plan for Jamesville. It was presented to the board for their review. Commissioner Larris Tolson moved to approve the plan as presented. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
An ad was placed in the Enterprise allowing the public 30 days to view and submit comments. The notice was also placed on the September '18 water bills.

VII. New Business

- A. A single name plate sustained damage from the mower at the cemetery. Commissioner Rachel Craddock moved to fix the plate and to be paid out of the cemetery fund. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- B. Commissioner Mary Allen spoke to the board regarding complaints that she has received from vehicles parking on Middle street. She would like to see no parking signs put up on the street.

VIII. Closed Session Pursuant to G.S. 143-318.11(a)(6) Personnel.

- A. At 8:47 pm Commissioner Mary Allen moved to go into closed session. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- B. At 8:57pm Commissioner Mary Allen moved to come out of closed session. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

Commissioner Rachel Craddock moved to approve payment of Samuel Lilley's doctor bills from a spider bite. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

Commissioner Rachel Craddock moved to allow the employees to receive their paychecks on Wednesday September 12th due to the expected impacts from Hurricane Florence later in the week. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

IX. Board Comments

- A. None

X. Adjourn

Commissioner Mary Allen moved to adjourn at 8:59pm. Motion unanimously passed.

Respectfully submitted by:
Kimberly Sutton – Town Clerk