
PROGRESS MEETING MINUTES



68 Shipwash Drive

Garner, North Carolina 27529

919.772.5393 tel.

919.772.1176 fax

Lic. No. F-0812

PROJECT: TOWN OF JAMESVILLE – WWTP IMPROVEMENTS

DATE: June 17, 2026

TIME: 9:00 AM

**LOCATION: TOWN OF JAMESVILLE-TOWN HALL
126 East Main Street, Jamesville, NC 27830**

FUNDING AGENCY: NCDEQ-DWI SRP-W-ARP-0234 (must appear on all correspondence)

**ENGINEER: MUNICIPAL ENGINEERING, INC.
Michael McAllister, M-ASCE, Sr. Principal Project Manager**

CONTRACTOR: PETERS AND WHITE CONSTRUCTION

TOPICS:

1. Attendees:

Hon. Mary Allen	Jamesville, Commissioner
Hon. Kim Cockrell	Jamesville, Commissioner/Town Clerk/Finance Officer
Hon. Betty M. Williams	Jamesville, Mayor
Hon. Willis Williams	Jamesville, Commissioner
Hon. Rachel Craddock	Jamesville, Commissioner
Delsie Williams	Jamesville, Citizen
Samuel (Neil) Lilley	Jamesville Public Works
Darren Quidley	Peters and White Construction (Contractor)
Mack Thornton	Municipal Engineering, Inc. (Construction Observer)
Michael McAllister	Municipal Engineering Inc. (Engineer)

The meeting was called to order at 9:00 AM by Michael McAllister, the Engineer. The following items were discussed:

2. Project Schedule: The Contractor continued installation of the ultraviolet disinfection equipment and weir box. Concrete work continues on the influent headworks. Equipment is expected in August.
3. Change Order Status: The Contractor noted they need a change order to replace and move the power pole. The Engineer noted that the Town is working with Dominion Power to install an additional cable down Astoria Road from Main Street to provide a true 3-phase power connection at the WWTP. It was noted that the Town has not received any schedule information from Dominion Power. The Town has not heard from Dominion Power as of the date of this meeting. A conversation was held with Brian from Dominion Power during the meeting.

4. Shop Drawing Status: All shop drawings have been reviewed and returned to the Contractor.
5. RFI Status: None noted.
6. Major Equipment Delivery Status: The Contractor noted that the headworks equipment is not scheduled to arrive until August 2026.
7. Pay Request Status:

Request No. 1	\$ 88,350.00
Request No. 2	\$ 84,817.19
Request No. 3	\$163,463.65
Request No. 4	\$124,081.64
Request No. 5	\$147,250.00
Request No. 6	\$251,822.22
Request No. 7	\$287,545.28
Request No. 8	\$399,072.23
Request No. 9	\$ 49,506.14
8. Contractor Concerns/Questions: The Contractor noted that he needs additional dimensional information on the headworks structure related to the layout
9. NCDEQ-DWI Concerns/Questions: Did not attend.
10. Owner Concerns/Questions: None Noted.
11. Engineer Concerns/Questions: None Noted.
12. Misc. Questions: None Noted
13. Next progress meeting: July 15, 2026, 9:00 AM
14. Adjournment: With no further business, the meeting was adjourned at 9:30 AM.

Respectfully submitted this **13th** day of **July 2026**.

Michael L. McAllister, M-ASCE

Sr. Principal Project Manager

Municipal Engineering, Inc.